

No.1/NEECA/Admin/2025/Scrap-Auction

GOVERNMENT OF PAKISTAN
Ministry of Energy (Power Division)
National Energy Efficiency and Conservation Authority (NEECA)
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Auction Notice

Sealed bids are invited for various scrap Items on "AS IS WHERE IS BASIS". The scrap items may be inspected during working days from 21-07-2025 to 25-07-2025 between 11:00 AM to 03:00 PM at the below mentioned locations:-

Location/Lots	Address	Contact
NEECA Building	G-5/2, Near State Bank of Pakistan, Islamabad	Tel: (051) 9209025

TERMS & CONDITIONS

1. **Sealed bids** along with **200,000 (Two Hundred Thousand Rupees Only) (refundable) bid security** of the offered cost (in the form of pay order/demand draft in favor of "National Energy Conservation Authority (NEECA)" must be submitted no later than **31-07- 2025 11:00 AM**. Bids will be opened on the same day at **11:30 AM** in the NEECA Office Building, Islamabad in the presence of the bidders or their authorized representatives.
2. Bids must remain valid for a period of **(30)** days from the date of opening.
3. All bidders must quote for complete lot, Work will be awarded to the highest quoted bidder.
4. Only bidders who are listed on the Active Taxpayers List (ATL) of the (FBR) and are duly registered and compliant with all relevant tax authorities shall be eligible to participate.
5. Full payment of the offered price (along with applicable taxes/duties) must be made via pay order within Two (02) working days of acceptance. Upon payment, successful bidders must take possession of the awarded scrap items within 05 working days, failing which the bid security shall be forfeited.
6. The successful bidder shall bear responsibility for any damage to NEECA property during removal. All removal work must comply with NEECA Security.
7. NEECA reserves the right to accept or reject any or all bids at any stage as per Rule-33 of PPRA Rules, 2004, without assigning any reason.
8. The successful bidder must maintain confidentiality and use any NEECA-provided information strictly for the execution of the contract.
9. This advertisement is also available at PPRA www.ppra.org.pk and NEECA Website www.neeca.gov.pk

Instructions to Bidders & Terms and Conditions

1. All quantities mentioned in this document are **approximate and indicative**, and NEECA shall not be held liable for any variation in quantity.
2. **Schedule for Submission of Quotations:**
Date & Time: Not later than – 31st July, 2025 11:00 AM
Venue: National Energy Conservation Authority (NEECA), Islamabad.
3. **Bid Security 200,000/- (Two Hundred Thousand Rupees Only) (refundable)** of the offered cost must be submitted in the form of **Pay Order or Demand Draft** in favor of **National Energy Conservation Authority (NEECA).** (No cash or cheque will be accepted.)
4. **Refund of Bid Security:** The bid security will be refunded to unsuccessful bidders after completion of the bidding process. However, the bid security of the successful bidder will be retained until full payment and removal of awarded items.
5. Only bidders who are listed on the Active Taxpayers List (ATL) of the (FBR) and are duly registered and compliant with all relevant tax authorities shall be eligible to participate.
6. The successful bidder shall be responsible for **lifting/disposal of the awarded items within 05 working days** from the date of issuance of the Work Order. Delay will result in penalty or cancellation.
7. All bids/quotations must remain **valid for a minimum of 30 calendar days** from the date of bid opening.
8. Prospective bidders are **strongly encouraged to physically inspect** the items / lots at their respective locations/regions before submission of bids. NEECA will not be responsible for any claim regarding the condition or quantity of items after award.
9. Any queries or clarifications must be submitted in writing at least **seven (07) days prior** to the bid submission deadline.
10. Bids will be opened in the presence of the bidders or their authorized representatives who choose to attend, at the date, time, and venue mentioned above.
11. NEECA reserves the right to **recover damages or losses** caused to its property, personnel, or data due to the negligence or misconduct of the bidder or their representatives.
12. The successful bidder and their personnel shall be required to **strictly adhere to all security protocols** and instructions issued by NEECA's Security Department.
13. The successful bidder shall treat all documents, data, and site information as **strictly confidential** and shall not use or disclose any information obtained in connection with this tender for any purpose other than execution of this contract.
14. All awarded items shall be collected from the **designated locations only**, as per the instructions of NEECA's authorized representative.
15. All bidders must quote for complete lot, Work will be awarded to the highest quoted bidder.
16. The items shall be sold on an **"as is where is basis"**. No claims or objections regarding the condition, quantity, or quality of the items shall be entertained after the sale. Interested bidders are advised to inspect the items prior to bidding on the given date/time.
17. NEECA reserves the right to **accept or reject any or all bids** at any stage without assigning any reason, as per Rule-33 of PPRA Rules 2004.
18. Submission of forged, false, or misleading documents shall lead to **disqualification and legal proceedings** under applicable laws.

19. The successful bidder shall be responsible for the safe and prompt removal of scrap items. Any damage to NEECA infrastructure shall be rectified at the bidder's expense. All removal operations must strictly adhere to NEECA protocols, including local laws, labor safety, PPE usage, and environmental guidelines. Upon completion, the site must be restored to its original condition.

Firm Details:

- Name of Bidder/Firm: _____
- CNIC No. (Attach Copy): _____
- Business Address: _____
- Contact No.: _____
- Email: _____
- NTN/GST No. (If Registered): _____

Bidder's Declaration & Undertaking:

I, _____ (Name of Bidder), hereby declare that I have physically visited the above sites and thoroughly examined the nature, condition, and quantity of items to be disposed of. I undertake that I/we have sufficient resources, manpower, tools, and machinery to execute the assigned work.

I/we confirm that the quoted prices are **inclusive of all labor charges, equipment, transport, safety gear, taxes (where applicable), and any other overheads.**

I further confirm that:

- All the terms and conditions mentioned above are **fully understood and acceptable** to us.
- Our firm is **not blacklisted** by SBP/SBP-BSC or any Government or Semi-Government organization.
- We shall comply with all applicable laws, including those related to tax, safety, and environment.

Signature of Bidder: _____

Name: _____

CNIC: _____

Date: _____

Issued by

Assistant Director (Admin)
National Energy Conservation Authority (NEECA)
NEECA Building G-5/2, Near State Bank of Pakistan, Islamabad
Phone: 051-9209025

**LIST OF DAMAGED/ OBSOLETE/ OUT OF ORDER AND SURPLUS OR
UNSERVICABLE STORE ITEMS OF NATIONAL ENERGY CONSERVATION
AUTHORITY (NEECA)**

S.No.	ITEM	QUOTED PRICE
1.	Iron	
2.	Ply / Cardboard	
3.	Aluminum	
4.	Sanitary items	
5.	Glass and Glass Door	
6.	Electronic Equipment's	
7.	Wooden Table / Chair / Racks	
8.	HVAC	
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